

Decision Schedule

Meeting name	Portfolio Holder Decision
Decision date	03 April 2020
Date decision published	06 April 2020

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
	Insurance Services Contract Extension		<p>Authority to exercise the 2 year extension option within the current supplier, Zurich Municipal, for the provision of Insurance Cover to cover the period 1st June 2020 to 31st May 2022.</p> <p><u>Reason for the Decision:</u></p> <p>The Council has a contractual option contained within the current contract to extend for a further 2 years.</p> <p>The current service provider has delivered in accordance with the current agreement and there are no performance issues.</p>	Key	9 April 2020

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.